



## CREDIT CARD AUTHORIZATION FORM

**All Aboard Travel can not proceed with travel planning or process reservations without a customer's signed credit card authorization form.**

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Work Tel: \_\_\_\_\_ Mobile Tel: \_\_\_\_\_ Home Tel: \_\_\_\_\_

Main Email: \_\_\_\_\_ Assistant's email: \_\_\_\_\_

Assistant's Name : \_\_\_\_\_ Assistant's phone : \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

**Credit Card Information:**

Card	Account Number	Exp. Date	Security Code	Name on Card
------	----------------	-----------	---------------	--------------

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I have reviewed and accept All Aboard Travel's Fee Structure *Initial* \_\_\_\_\_ (SEE PAGE 2)

I hereby authorize **All Aboard Travel, Inc.** to act upon my instructions received by telephone, fax, or electronic communications to charge to my credit card accounts listed above for any expenses arising from travel arrangements made by **All Aboard Travel, Inc.** for myself and any person designated by me included, but not limited to airline, hotel, steamship, rail tickets, car rentals, tours, and other travel-related arrangements.

Client's Signature : \_\_\_\_\_ Date : \_\_\_\_\_



## SERVICE FEE STRUCTURE

### Service Fees

Domestic roundtrip air ticket	\$35 pp
International roundtrip air ticket	\$75 pp
Ticket exchanges & refunds	\$35 pp
Cruise selection and bookings	\$150
Bespoke shore excursions	\$75pp

Please Note: Airline fees are separate from our service fees.

### Mileage Tickets and Upgrades

Domestic & international upgrades	\$ 50 pp
Mileage starts at	\$150 pp

### Wire Transfers

Wire transfers	\$ 50
----------------	-------

### Delivery

First -Class mail	No charge
Courier delivery	\$20
FedEx, UPS, Express Mail	At cost

### Visa/Passport Assistance

Per country, excluding VISA fees and mailing fees	\$75 pp
---	---------

### Professional Consulting Fees

Domestic 3-day bespoke trip complete - starts at	\$ 75
International 1 week trip complete -starts at	\$150
3 hotel recommendations for 1 destination	\$150
Expedited planning 30 days or less -starts at	\$250
AAT cancellation fee	\$150
Villa/yacht selection	\$500

### Concierge Services

All-inclusive International Platinum Concierge Service	\$500
--	-------

#### A La Carte

Domestic hotel	\$25
International hotel	\$35
Restaurant reservations	\$10
museum, theatre, and sports, & spa reservations	\$10

### THE ALL ABOARD PROMISE

For more than 39 years, we at All Aboard have been serving our clients to make travel dreams come true. There are significant behind-the-scenes details that we attend to so you don't have to.

A personal touch, attention to detail, and the Virtuoso network are our hallmarks. Our advisors take great pride in doing their best on your behalf.

We promise to deliver expertise and experience giving you the best value for your travel needs.

We are available during the duration of your trip and will continue to be an advocate for you while you travel wherever possible.